

## **When You Stop Being An AdvoCard Volunteer**

We accept that once we have you, we may not have you forever! There will come a time when you want to move on to pastures new. You may also find that you are pulled in other directions and therefore have to leave working with us. In any case, you will leave doing advocacy in AdvoCard behind.

Obviously, we would be grateful if you would let us know of your departure at your earliest opportunity. This will help our own planning and organisation.

Before you do leave us, we would appreciate it if you would complete the Exit Interview Questionnaire to describe your experience as a volunteer. This is an opportunity for you to feed back to us about how you have found the time of your association with the project. It may help us to improve the way we work with our volunteers. A copy of the form is attached.

If you have borrowed anything from the project, we would be grateful if you would return it to us, even if you find it years after formally leaving us. In this way others can benefit from the resources of the project.

Remember that your portfolio is stored in this office and if you wish to take it with you, please ask for it.

Some volunteers on leaving want to be kept informed of what is happening in AdvoCard. If you would like to remain on any of our databases to receive information about the project or volunteer events, please let us know.